



## Bureau of Radiation Control

### INDUSTRIAL RADIOGRAPHY SECOND CERTIFICATION ID CARD PROCEDURES

#### ***HOW TO GET THAT SECOND CERTIFICATION ID CARD...***

You took the combination examination after May 1, 1999, and currently have a certification ID card for radioactive materials only or x-ray machines only. You have just completed the other on-the-job training. You can receive a second certification from the Bureau of Radiation Control (BRC) by following these procedures.

Send a completed BRC Form 255-R or 255-OS detailing the second on-the-job training.

Include a nonrefundable fee of \$100.00 (check, money order, cashier's check) made payable to the Texas Department of Health.

#### ***WHERE TO SUBMIT YOUR FORM AND MONEY...***

U. S. Postal Service: TDH/BRC, 7D776-120, P. O. Box 149200, Austin, TX 78714-9200

Overnight courier (do not use the overnight U.S. Postal Service): TDH/BRC, 8407 Wall St., Room N127, Austin, TX 78754

#### ***WHAT HAPPENS NEXT?***

BRC Form 255-R or 255-OS will be given to the Licensing/Registration Program for review and approval. If the on-the-job training or experience is NOT approved, you will be notified.

If approved, a letter will be sent asking you to contact the BRC regional inspector to sign another card.

Once signed, the BRC regional inspector will return the certification ID card to the BRC Austin office, where the card will be completed and sent by certified mail to the address given in your request.

#### ***REMEMBER...***

Until you receive your second certification ID card, continue to carry your current certification ID card and work with a trainer while doing the other type of radiography.

#### ***WHAT HAPPENS WHEN THE CERTIFICATION ID CARDS EXPIRE?***

The two certification ID cards will have different expiration dates because they were issued on different dates. When you renew the certification that expires first, you should take the combination exam to receive the "3" qualification code on the renewal card. Only one card, which will cover both types of certification, will be issued at that time, and you won't need to carry two separate cards as proof of certification for both radioactive materials and x-ray machines.